

MINUTES OF THE LONG LAWFORD PARISH COUNCIL MEETING HELD ON TUESDAY 14th APRIL 2026 AT 7.30PM IN THE PAVILION, KING GEORGE V PARK, LONG LAWFORD

Present: Chairman Cllr. Mrs L Davison (LD) Cllr. Mr D Goodwin (DG)
Ms D Groves – Clerk (Clerk) Cllr. Mr M Davison (MD)
Cllr. Mr S Fletcher (SF)

| | | Action |
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| 01 | Welcome and Apologies for absence. Meeting was opened at 7.30pm. A warm welcome to the meeting was offered to those present. Apologies for absence were received from Cllr. Mrs L Dunkley, Mrs A Pollard and BCllrs Mr D Poole, Mr T Willis, Mr S Ward. | |
| 02 | To Invite Members of the Public to speak on matters of concern. No items of concern were raised. | |
| 03 | To Receive Declarations of Personal or Pecuniary Interests None received | |
| 04 | To Approve the Minutes of the Meeting held on Tuesday 10th March 2026. It was proposed by Cllr. Mrs Davison and seconded by Cllr. Mr Davison to accept the minutes of 10th March 2026 as a true record, 4 votes in favour. | Clerk |
| 05 | To Receive Progress Reports on Outstanding Items not covered later, on the agenda. a) Handyman attended to provide an update. Nothing of concerns has been raised on the annual inspection reports carried out in August 25. I-Play is now out of commission as parts have become obsolete. Zip wire has been made safe and needs a new cable. It was proposed by Cllr. Mrs Davison, seconded by Cllr. Mr Fletcher to purchase new parts for the Zip Wire up to £600 and other parts from On-line Playgrounds for other pieces of play equipment as and when needed, 4 votes in favour. On-line Playgrounds parts are very competitively priced, BS approved and cheaper than going to the play equipment manufacturers who purchase from On-line Playgrounds for standard items anyway. On-going repairs to the skatepark which is now 13years old | Clerk Clerk |
| 06 | To Receive Borough and County Council Reports No reports, No Borough Councillors present | |
| 07 | Management/Finance & Administration a) To consider approval of estimated costs for a contested election due 7 th May 2026 – Costs for Poll cards, printing and delivery, staff costs for running the election, polling station hire etc. most costs shared with RBC, estimated at £5,500 as there are 13 applications, a contested election will take place to fill 10 seats, normal uncontested election costs are around £125-£150, when usually there are 10 applications. b) To consider the opening/closing of the outside toilet at the Pavilion, including discussions ref smoke alarm being triggered each time toilets are opened to the public. Outside toilet needs a new METAL toilet roll holder to replace broken plastic type. Toilets will be opened once this has been replaced. c) To discuss the date for the May 2026 Parish Council meeting – It was proposed that the next Parish Council meeting will be held a week later than usual and will be held on Tuesday 19 th May at 7.30 pm proposed by Cllr. Mrs Davison, seconded by Cllr. Mr Davison, 4 votes in favour. d) To consider the approval for the purchase of a tower to avoid using ladders where it is “unsafe” for use of ladders by lone workers – solution has now been found, Cllr. Mr Fletcher will permit the use of his tower to complete the Zip Wire repairs when required. | Clerk Clerk |

| | <p>e) To consider a request for the use of the skatepark for an Anniversary Jam by Frontside Supply on Sunday 26th July, as usual all litter etc. will be taken away after the event, public liability insurance will be in place – it was proposed by Cllr. Mrs Davison, seconded by Cllr. Mr Davison to permit use of the skatepark as detailed.</p> <p>f) Traffic Collision – King George V Park – for information, the fencing and slabs at the entrance to the park have been repaired by the Parish Council handyman. Clerk has chased up with RBC to enquire when the verge and replacement bench will be repaired/replaced. Advised that the verge will be repaired asap. Advised that the bench did not belong to RBC therefore it would not be replaced by them. Consideration to the purchase of a new bench in the same location once the verge has been repaired. Permission will need to be obtained to place the bench on the verge from WCC Highways in the first instance. It was proposed that once repairs on the verge are completed up to £1,000 is spent on a new wooden bench. It was noted that this bench is used regularly by residents. Proposed by Cllr. Mrs Davison, seconded by Cllr. Mr Davison, 4 votes in favour.</p> <p>g) To approve the effectiveness of Risk Assessment for internal financial controls – It was proposed by Cllr. Mr Davison, seconded by Cllr. Mrs Davison to approve the Risk Assessment, 4 votes in favour.</p> <p>h) To approve Standing Orders and Financial Standing Orders of the Council - It was proposed by Cllr. Mr Fletcher, seconded by Cllr. Mr Goodwin to approve the current standing orders as stated, 4 votes in favour.</p> <p>i) To consider a quote to install a 7-day timer for the boiler at the Pavilion – It was proposed by Cllr. Mr Davison, seconded by Cllr. Mr Fletcher to accept the quote, 5 votes in favour. Clerk to arrange for the work to be carried out.</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> | | | | | | | | |
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| 08 | <p>Recreation Ground Noting to report</p> | | | | | | | | | |
| 09 | <p>Transport, Highways, Drains and Street Lighting</p> <p>Outstanding lights with problems:</p> <ol style="list-style-type: none"> 1) LC31 Coventry Rd – Warwickshire County Council unit and has a possible cable fault; this is being deal with 2) LC38 – as above 3) LC2 Steeping Rd – Warwickshire County Council unit – it appears Balfours could not access the column base due to a bush needing to be cut back, status request sent. 4) LC4 Townsend Lane – Balfours attended and re-aligned the bracket, nothing was mentioned about the lantern not working, status update requested. 5) King George Park Light (with CCTV equipment attached) <p>New quotes have been received for: LC22 Townsend Lane PB1 Little Lawford Lane PB1 Briars Close</p> | | | | | | | | | |
| 10 | <p>To Receive Details of Financial Matters</p> <p>a) To approve the monthly payments (list circulated to all Cllrs. It was proposed by Cllr. Mr Goodwin, seconded by Cllr. Mr Davison to approve the payments, 4 votes in favour.</p> | | | | | | | | | |
| | <table border="1"> <thead> <tr> <th>DATE</th> <th>CHQ NO.</th> <th>ISSUED FOR</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>14.4.26</td> <td>4193</td> <td>Annual St Lighting Maintenance</td> <td>£570.87</td> </tr> </tbody> </table> | DATE | CHQ NO. | ISSUED FOR | AMOUNT | 14.4.26 | 4193 | Annual St Lighting Maintenance | £570.87 | |
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| | <p>14.4.26 4194-4197 Exempt Info</p> <p>14.4.26 4198 Water Plus Pavilion £75.83</p> <p>14.4.26 4199 RBC Bin Emptying 6 months £345.60</p> <p>14.4.26 4200 EON Next Pavilion £449.26</p> <p>14.4.26 4201 Npower – St Lighting electricity charges £4,426.38</p> <p>14.4.26 4202 Petty Cash £350.00</p> <p>14.4.26 4203 Telecoms £95.00</p> <p>14.4.26 4204 St Lights LP1 Railway St, LP2 & 3 Main St £4,442.95 Remove old and install new, inc. connection Disconnection</p> <p>b) To approve annual accounts ended 31.3.26 – Subject to Audit – it was proposed by Cllr. Mrs Davison, seconded by Cllr. Mr Goodwin, 4 votes in favour to approve the accounts ended 31.3.26 subject to audit.</p> | |
| 11 | <p>To Receive Details of Planning Matters</p> <p><u>New Planning Applications</u></p> <p>R26/0261 – 31 South View Rd, Long Lawford, CV23 9BP Retention of front boundary fence (Retrospective)</p> <p>R26/0268 – 27 Townsend Lane, Long Lawford, CV23 9DQ Retrospective application for new render and changes to fenestration under previously approved R23/1151</p> <p>R26/0275 – 60 Kerry Hill Drive, Long Lawford, CV23 9FQ Proposed conversion of existing garage into additional living space and a proposed skylight</p> <p><u>Approved Planning Applications</u> NONE</p> <p><u>Refused Planning Applications</u> NONE</p> <p><u>Other Planning</u> WCC closure of public Bridleway R130 in the Parish of Long Lawford to ALL traffic at Grid Reference SP4580174189 to avoid the likelihood of danger to the public as the result of a bridge in danger of collapse. Closure 19th March to 2nd May or up to 6 months or until works are completed, whichever is sooner.</p> | |
| 12 | <p>To Receive Information on minor matters and items for future Agenda Xmas event and Xmas lights – Mr King is still happy to assist and install and electric socket for the Xmas Lights, Cllrs. Mr Goodwin and Mr Davison to contact Mr King. Cllr. Mr Goodwin to send info for a switchbox for CCTV to be ordered Timer for heating has now been programmed at 7 days per week</p> | DG&MD DG&Clerk |
| 13 | <p>Confidential Items Under the Public Bodies (Admission to Meetings) Act 1960 – to resolve to exclude members of the public under Section (2) and (3A) (b) of the Act For info – Staff reviews have been carried out</p> | |

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| 14 | Date and Time of the Next Meeting To confirm, the date and time of the next Parish Council Meeting due to be held at 7.30pm on Tuesday 19 th May 2026 at the Pavilion, King George V Park, Long Lawford. Meeting was closed at 8.30 pm | |
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Signed:
Chairman
Mrs Lynn Davison

Date: