

**MINUTES OF THE LONG LAWFORD PARISH COUNCIL MEETING HELD ON TUESDAY
11th FEBRUARY 2025 AT 7.30PM IN THE PAVILION, KING GEORGE V PARK, LONG
LAWFORD**

Present:	Chairman Cllr. Mrs L Davison	(LD)	Cllr. Mr D Goodwin	(DG)
	Ms D Groves – Clerk	(Clerk)	Cllr. Mr M Davison	(MD)
	Cllr. Mr S Fletcher	(SF)		

		Action
01	<p>Welcome and Apologies for absence. Meeting was opened at 7.30pm. A warm welcome to the meeting was offered to those present. Apologies for absence was received from Cllr. Mrs A Pollard and Cllr. Mrs L Dunkley, BCllrs. Mr S Ward, Mr D Poole, Mr T Willis and CCllr. Mrs H Timms. Apologies accepted.</p>	
02	<p>To Invite Members of the Public to speak on matters of concern. Trustee of the Long Lawford Community Association was present to request the use of the King George V Park and facilities as per 2024 summer fete usage. No donkeys would be present at 2025 fete. The theme for 2025 is transport. The Parish Council were thanked for all that is being done to facilitate the Summer Fete, date for 2025 will be 12th July. A request to use the Community room from 6.30 – 9.30 on Friday 28th November and Saturday 29th November between 2.30 and 5.30pm for Community Wreath making, this is not a commercial event. This would be booked in by Cllr. Mrs Davison</p>	LD
03	<p>To Receive Declarations of Personal or Pecuniary Interests None received</p>	
04	<p>To Approve the Minutes of the Meeting held on Tuesday 14th January 2025 It was proposed by Cllr. Mr Davison and seconded by Cllr. Mr Fletcher to accept the minutes of 14th January 2025 as a true record, 4 votes in favour.</p>	DG
05	<p>To Receive Progress Reports on Outstanding Items not covered later, on the agenda. a) Street Light repairs/replacements have been ordered: PB1 Baileys Lane, PB8 School St and LC1 Railway St. – for info b) Request has been made to Connexin to remove their equipment from the Parish Council's St Lighting Columns – for info</p>	
06	<p>To Receive Borough and County Council Reports None in attendance</p>	
07	<p>Management/Finance & Administration a) To consider the quote for an annual service contract for the heating and hot water systems in the Pavilion – servicing and certificating hot water boiler and heating system, priority attendance when there is a problem, first service is required prior to contract starting £320 plus VAT – annual contract price £440 plus VAT – It was proposed by Cllr. Mr Davison, seconded by Cllr. Mrs Davison, 4 votes in favour to accept the terms and enter into a contract with Custom Heat. b) To consider providing a bigger bin at/near the basketball area. Following discussion it was proposed by Cllr. Mr Fletcher, seconded by Cllr. Mrs Davison, 4 votes in favour to reject calls for a bigger bin. c) To consider a request by a resident to provide a new dog bin at the junction of St Johns Lane and Main St. Following discussion where it was confirmed that there was a spare litter bin, which could also be used for dog mess, it was proposed that a bin is provided in the area requested by Cllr. Mr Fletcher, seconded by Cllr. Mr Goodwin, 4 votes in favour.</p>	<p>DG</p> <p>DG</p>

	<p>d) To discuss Xmas 2025 event, including Singer, Tree, Food and Drink, Batteries, Kids Gifts and any other items – Following discussions; batteries are ok, selection boxes for kids, santas' grotto same as 2023 using a gazebo, same tree provider, Clerk agreed to apply for funding from National Lottery, Cllr. Mr Fletcher will apply to Britvic again, co-op will be asked again, the Singer has been booked, All agree that the same should be provided for 2025 as provided for 2024, proposed by Cllr. Mr Goodwin, seconded by Cllr. Mr Fletcher, 4 votes in favour.</p> <p>e) Information ref Community Supermarket Task and Finish Group has been circulated to all Councillors – for info.</p> <p>f) To consider a request for the use of the KGV park for the Lawford Festival on 12th July 2025 – 12-10pm, loan of the Parish Council Gazebo and running electricity cable into the Pavilion for power – it was proposed by Cllr. Mr Fletcher, seconded by Cllr. Mr Goodwin, 4 votes in favour to agree to usage.</p>	Clerk SF																																												
08	Recreation Grounds Nothing to report																																													
09	Transport, Highways, Drains and Street Lighting Nothing to report																																													
10	<p>To Receive Details of Financial Matters</p> <p>a) To approve the monthly payments (list circulated to all Cllrs.) It was proposed by Cllr. Mrs Davison, seconded by Cllr. Mr Goodwin to approve the payments, 4 votes in favour.</p> <table><thead><tr><th>DATE</th><th>CHQ NO.</th><th>ISSUED FOR</th><th>TOTAL</th></tr></thead><tbody><tr><td>15.1.25</td><td>4029</td><td>Flamex – Annual Service re-issued chq. Original lost in post</td><td>£348.00</td></tr><tr><td>15.1.25</td><td>4030</td><td>WCC emergency attendance LP4 Elizabeth Way corroded door</td><td>£58.28</td></tr><tr><td>11.2.25</td><td>4031-4035</td><td>Exempt Info</td><td></td></tr><tr><td>11.2.25</td><td>4036</td><td>Petty Cash</td><td>£250.00</td></tr><tr><td>11.2.25</td><td>4037-4038</td><td>Exempt Inf</td><td></td></tr><tr><td>11.2.25</td><td>4039</td><td>Annual St Lighting Maintenance</td><td>£788.86</td></tr><tr><td>11.2.25</td><td>4040</td><td>Information Commission Annual Fee Re-issued Chq. Original lost in post</td><td>£40.00</td></tr><tr><td>11.2.25</td><td>4041</td><td>ESPO</td><td>£376.80</td></tr><tr><td>11.2.25</td><td>4042</td><td>Viking Office UK Ltd</td><td>£163.16</td></tr><tr><td>20.2.25</td><td>4043</td><td>British Gas – Pavilion</td><td>£291.08</td></tr></tbody></table>	DATE	CHQ NO.	ISSUED FOR	TOTAL	15.1.25	4029	Flamex – Annual Service re-issued chq. Original lost in post	£348.00	15.1.25	4030	WCC emergency attendance LP4 Elizabeth Way corroded door	£58.28	11.2.25	4031-4035	Exempt Info		11.2.25	4036	Petty Cash	£250.00	11.2.25	4037-4038	Exempt Inf		11.2.25	4039	Annual St Lighting Maintenance	£788.86	11.2.25	4040	Information Commission Annual Fee Re-issued Chq. Original lost in post	£40.00	11.2.25	4041	ESPO	£376.80	11.2.25	4042	Viking Office UK Ltd	£163.16	20.2.25	4043	British Gas – Pavilion	£291.08	Clerk
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11	<p>To Receive Details of Planning Matters</p> <p><u>New Planning Applications</u> NONE</p> <p><u>Approved Planning Applications</u> NONE</p> <p><u>Refused Planning Applications</u> NONE</p> <p><u>Other Planning</u> NONE</p> <p>Cllr. Mr Davison advised that the new Quarry application is in but contains nothing not already discussed</p>																																													

12	To Receive Information on minor matters and items for future Agenda Handyman has provided the wood to put in some shelving in the Litter Pickers' room to help keep the room tidier. Brackets purchased and shelves installed – for info.	
13	Confidential Items Under the Public Bodies (Admission to Meetings) Act 1960 – to resolve to exclude members of the public under Section (2) and (3A) (b) of the Act None	
14	Date and Time of the Next Meeting To confirm, the date and time of the next Parish Council Meeting is due to be held at 7.30pm on Tuesday 11 th March 2025 at the Pavilion, King George V Park, Long Lawford. Meeting was closed at 8.09 pm	

Signed:
Chairman
Mrs Lynn Davison

Date: