

# MINUTES OF THE LONG LAWFORD PARISH COUNCIL MEETING HELD ON TUESDAY 13<sup>th</sup> FEBRUARY 2024 AT 7.30PM IN THE PAVILION, KING GEORGE V PARK, LONG LAWFORD

Present: Chairman Cllr. Mrs L Davison (LD) Cllr. Mr D Goodwin (DG)  
 Ms D Groves – Clerk (Clerk) Cllr. Mr M Davison (MD)  
 Cllr. Mr S Fletcher (SF)

		Action
01	<b>Welcome and Apologies for absence.</b> Meeting was opened at 7.30pm. A warm welcome to the meeting was offered to those present. Apologies for absence were received from Borough Cllr. Mr D Poole and County Councillor Mrs H Timms	
02	<b>To Invite Members of the Public to speak on matters of concern.</b> A member of the public attended to discuss Dad's football on the MUGA, 10-12 people interested, proposing Thursdays 8pm-9pm – This to be confirmed to Clerk	
03	<b>To Receive Declarations of Personal or Pecuniary Interests</b> None received	
04	<b>To Approve the Minutes of the Meeting held on Tuesday 12<sup>th</sup> December 2023 (no meeting held in January due to sickness)</b> It was proposed by Cllr Mrs Davison, seconded by Cllr. Mr Goodwin to accept the minutes of 12 <sup>th</sup> December 2023 as a true record, 4 votes in favour.	
05	<b>To Receive Progress Reports on Outstanding Items not covered later, on the agenda.</b> a) Annual Play Inspections have been carried out – awaiting reports	
06	<b>To Receive Borough and County Council Reports</b> Property voids discussed in December was very useful. Recruitment has taken place for more officer to do physical inspections around Council owned properties. Saplings available for local councils (excess ordered for proposed train line, parts of which are now cancelled)	
07	<b>Management/Finance &amp; Administration</b> a) Xmas event singer 2024 – Singer was getting booked up early, it was therefore proposed to book the singer asap, proposed by Cllr. Mrs Davison, seconded by Cllr. Mr Davison, 4 votes in favour b) To consider the purchase of new supply of Breedon Stone for on-going footpath repairs – It was proposed by Cllr. Mr Fletcher to purchase a 6-ton supply, seconded by Cllr. Mr Davison, 4 votes in favour.	Cllrs. LD & AP  DG
08	<b>Recreation Grounds</b> Nothing to report.	
09	<b>Transport, Highways, Drains and Street Lighting</b> a) Access and permission by WCC onto the private road at Livingston Avenue to upgrade LP10, 11 and 12 (Park Strip, Parish Council owned St Lights) has been received and forwarded on to WCC together with a request to upgrade the 3 lights to LED lights on the Park Strip b) Column No. 5 @ Steeping Road verge/footpath tree issue – WCC need to access the lamp for maintenance purposes need the tree branches cutting to drop down the light for access. WCC unable to ascertain who is responsible for the tree maintenance. Clerk has determined via RBC that it is developers' responsibility, officers at RBC are to find out the department etc. in order to put a request in for the branches to be cut. Once this is done Clerk will be able to pass on the information to WCC.	

10	<p><b>To Receive Details of Financial Matters</b></p> <p>a) To approve December 23/January and February 24 payments (list circulated to all Cllrs.) It was proposed by Cllr. Mr Fletcher, seconded by Cllr. Mr Davison to approve the payments, 4 votes in favour</p> <table border="1"> <thead> <tr> <th>DATE</th> <th>CHQ NO.</th> <th>ISSUED FOR</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>18.12.23</td> <td>3867</td> <td>3<sup>rd</sup> Qtr Grounds Maintenance and Annual hedge cutting</td> <td>£2,556.00</td> </tr> <tr> <td>18.12.23</td> <td>3868</td> <td>Flamex Fire Alarm and Extinguishers Annual Inspection</td> <td>£222.00</td> </tr> <tr> <td>27.12.23</td> <td>3869</td> <td>Petty Cash</td> <td>£350.00</td> </tr> <tr> <td>10.1.24</td> <td>3870</td> <td>McAfee Laptop security</td> <td>£94.99</td> </tr> <tr> <td>10.1.24</td> <td>3871-3876</td> <td>Exempt Info</td> <td></td> </tr> <tr> <td>18.1.24</td> <td>DD</td> <td>British Gas – Pavilion</td> <td>£369.72</td> </tr> <tr> <td>10.1.24</td> <td>3877</td> <td>Telecoms</td> <td>£95.00</td> </tr> <tr> <td>10.1.24</td> <td>3878</td> <td>Npower St Lighting 1.10.23-31.12.23</td> <td>£3,993.04</td> </tr> <tr> <td>16.1.24</td> <td>3879</td> <td>Office Equipment - Laptop</td> <td>£629.99</td> </tr> <tr> <td>21.1.24</td> <td>3880</td> <td>Part 1 of 2. Professional Set up of Laptop</td> <td>£171.25</td> </tr> <tr> <td>10.2.24</td> <td>3881-3887</td> <td>Exempt Info</td> <td></td> </tr> <tr> <td>10.2.24</td> <td>3888</td> <td>Petty Cash</td> <td>£350.00</td> </tr> </tbody> </table> <p>Balance @ 31.1.24 = £28,158.87</p>	DATE	CHQ NO.	ISSUED FOR	TOTAL	18.12.23	3867	3 <sup>rd</sup> Qtr Grounds Maintenance and Annual hedge cutting	£2,556.00	18.12.23	3868	Flamex Fire Alarm and Extinguishers Annual Inspection	£222.00	27.12.23	3869	Petty Cash	£350.00	10.1.24	3870	McAfee Laptop security	£94.99	10.1.24	3871-3876	Exempt Info		18.1.24	DD	British Gas – Pavilion	£369.72	10.1.24	3877	Telecoms	£95.00	10.1.24	3878	Npower St Lighting 1.10.23-31.12.23	£3,993.04	16.1.24	3879	Office Equipment - Laptop	£629.99	21.1.24	3880	Part 1 of 2. Professional Set up of Laptop	£171.25	10.2.24	3881-3887	Exempt Info		10.2.24	3888	Petty Cash	£350.00	
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11	<p><b>To Receive Details of Planning Matters</b></p> <p><b><u>New Planning Applications</u></b></p> <p>1. <b>R24/0013</b> – Prior approval for the installation of a 20m telecommunications pole, accommodating 3 no. antennas and ancillary equipment thereto. <b>Hillcrest Farm, Clayhill Lane, Long Lawford, Rugby, CV23 9BG</b> Observations due 14<sup>th</sup> February 2024</p> <p>2. <b>R23/1263</b> – Single Storey front and side wrap around extension. <b>65 Main Street, Long Lawford, Rugby, CV23 9AZ</b></p> <p><b><u>Approved Planning Applications</u></b> NONE</p> <p><b><u>Refused Planning Applications</u></b> NONE</p> <p><b><u>Other Planning</u></b></p> <p>1. Proposed telecommunications Base Station Upgrade at Clayhill Lane, Warwickshire, CV23 9BG – there is a specific requirement to upgrade the base station at this location to improve coverage and service. <b>Description of Development</b> – the removal of the existing rooftop installation to install a 20m tower to host 3 no. antennas alongside ancillary works to the proposed structure and existing base.</p>																																																					
12	<p><b>To Receive Information on minor matters and items for future Agenda</b></p> <p>None</p>																																																					

13	<b>Confidential Items</b> Under the Public Bodies (Admission to Meetings) Act 1960 – to resolve to exclude members of the public under Section (2) and (3A) (b) of the Act	
14	<b>Date and Time of the Next Meeting</b> To confirm, the date and time of the next Parish Council meeting will be held on Tuesday 12 <sup>th</sup> March at 7.30pm at the Pavilion, King George V Park, Long Lawford. Meeting was closed at 8.11 pm	

Signed:  
Chairman  
Mrs Lynn Davison

..... Date: .....

DRAFT