

MINUTES OF THE ANNUAL MEETING OF LONG LAWFORD PARISH COUNCIL HELD ON TUESDAY 10th MAY 2022 IN THE PAVILION, KING GEORGE V PARK, LONG LAWFORD

Present: Chairman Cllr. Mr S Fletcher (SF) Cllr. Mr D Goodwin (DG)
 Ms D Groves – Clerk (Clerk) Cllr. Mrs A Pollard (AP)
 Cllr. Mr M Davison (MD)
 Cllr. Mr J Steed (JSt) Cllr. Mrs L Davison (LD)

Invited and Present: Borough Cllrs. Mr D Poole, Mr T Willis and Mr S Ward & CCllr. Mrs Timms

		Action
01	<p>Appointment of Chairman Meeting was opened at 7.30pm. It was proposed by Cllr. Mr Goodwin, seconded by Cllr. Mr Steed to appoint Cllr. Mr S Fletcher as Chairman, it was further proposed by Cllr. Mr Davison, seconded by Cllr. Mrs Pollard to appoint Mrs L Davison as Chairman. Following everybody's vote, results were 3 votes for and 3 votes against, the Chairman using his casting vote voted in favour of Cllr. Mr Fletcher. Therefore Cllr. Mr Fletcher was voted as Chairman. Clerk was requested to put Vice-Chairman appointment onto the Agenda for June</p>	DG
02	<p>Declaration of Acceptance of Office Chairman Cllr. Mr Fletcher invited members to sign the declaration of acceptance of office – duly signed by all Councillors.</p>	
03	<p>To adopt the Code of Conduct for Members – All to sign It was proposed by Cllr. Mr Goodwin, seconded by Cllr. Mr Davison, 6 votes in favour to adopt RBC's Code of Conduct for Members following which all Councillors signed the Code of Conduct for Members.</p>	
04	<p>Welcome and Apologies for Absence There were no apologies for absence</p>	
05	<p>Appointment of Members to Panel/Representatives</p> <ul style="list-style-type: none"> a) Management/Finance Panel – Cllrs. Mr Goodwin, Mr Fletcher & Mrs Davison b) Website/Newsletter – Cllr. Mr Goodwin c) Ling Hall Committee Representative – Cllr. Mr Fletcher d) Environment Agency Representative – Cllr. Mrs Pollard e) Health and Safety Representative/Security & Policing Representative – Cllrs. Mr Steed and Mr Davison f) Highways/Drains/Sewers Representative – Cllr. Mr Davison g) St Lighting Representative – Cllr. Mrs Davison & Mrs Pollard h) Footpaths – Cllr. Mrs Davison & Mrs Pollard i) Planning Representative – Cllr. Mr Davison j) Events – Cllrs. Mrs Davison and Mrs Pollard <p>It was proposed by Cllr. Mr Fletcher, seconded by Cllr. Mr Davison to appoint members to panel as proposed, 6 votes in favour.</p>	
06	<p>To Invite Members of the Public to Speak on Matters of Concern Concern raised about death of hedgehogs in King George Park, resident claimed this was due to weed spraying. Council agreed to check who/where weed spray is being used, though commented that there can be no proof that weed spray is the reason why hedgehogs have died. Weed spray used is not dangerous to animals. Agenda item for June County Councillor Mrs Timms explained the process for residents wanting to take their rubbish to Hunters Lane Recycling Centre and why a booking system was in place; it was further clarified that there should be no parking at the back of Garages in Holbrook Rd. It was reported that 90% of the bin men did not want to be on strike but were being prevented from entering the work place by union members picketing. A representative from the Netball group in the village attended with measurements needed for layout of a</p>	DG DG

	court onto the MUGA. Clerk to chase up contractors. It was confirmed that the club would like to use the MUGA on Wednesday evenings between 7 and 8pm to start off. This was to be considered later on the agenda	
07	To Receive Declarations of Pecuniary and Non-Pecuniary Interests No interests declared	
08	To Approve the Minutes of the Meeting held on Tuesday 12th April 2022 It was proposed by Cllr. Mr Goodwin, seconded by Cllr. Mrs Davison to approve the minutes of the 12 th April 2022 as a true record, 6 votes in favour.	
09	To Receive Progress Reports on Outstanding Items not covered later on the agenda a) Warwickshire County Council have adopted roads off Back Lane under Section 38 of the Highways Act 1980 having the length of 755m. (Redhill Rd, Avon Way, Tee Tong Rd, Chapelry Lane, Lalleford Square and Woodleigh Rd). Before roads can be adopted, the drainage and sewage systems needs to be adopted by Severn Trent which is what held up the adoption process.	
10	To Receive Borough/County Council Reports There is guidance on the website reference the bin strike Blue bin refuse can be taken to Hunters Lane Recycling Centre via the booking system. Black bins can be left out on normal designated days. There are teams who are trying to empty the Dog bins shortly and RBC are also looking at private contractors where needed. Advice is to take your litter home and put it in your black bin. Happy to report works came in on time meaning the closure of the A428 came in 6 weeks early because of this. Last reminders for applications for closures of streets and temporary event notices etc. for Jubilee celebrations and parties. As a result of a planning application in Baileys Lane being called in due to concerns raised with officers the planning application was refused. Due to Covid19 Ling Hall Quarry Committee meetings had been in abeyance. There are now concerns over lorries parking and damaging roads. County Councillor Mrs H Timms is now on the Committee, white lines will be reinstated and CCTV will be installed, Police are looking at better support ref parking overnight; there are signs up but other measures are being looked at. There had been 3 fires at Lawford Heath, Ling Hall should ensure there are measures in place to prevent this. It was advised that the Clerk should contact Ling Hall Quarry to advise of the new Chairman and request he be added to the Committee. The next meeting of the Committee to take place on 23 rd May; there had also been an increase in litter and rubbish being left at the site from overnight sleepers. Warwickshire Safety partnership is liaising with the school to tackle School traffic and parking. PCSO support has been sought and will become available as soon as staffing levels allow. As a result of Borough Councillor Cllr. Mr Bearne due to retire, Cllr. Mr S Ward was introduced as his replacement. Borough and County Councillors left the meeting	DG
11	Management/Finance & Administration a) To consider the Chairman's allowance – Chairman's allowance was proposed at 2021 figure of £350 proposed by Cllr. Mr Goodwin, seconded by Cllr. Mrs Davison, 6 votes in favour. b) To consider the netball court request – It was proposed by Cllr. Mr Fletcher to chase up contractor and approve the line mark of the Court, seconded by Cllr. Mr Goodwin, 6 votes in favour. c) Update on Jubilee afternoon Tea in the Park – Cllrs..Mrs Davison and Mrs Pollard advised that approx. 400 people were attending, list of food given to the Clerk to order, goody bags are being filled by the Clerk; there will be a tug of war organised by Cllr. Mr Fletcher; Cllr. Mr Goodwin will help as much as he is able. Cllr. Mr Steed will help if he is present. Cllr. Mr Goodwin to ask on face book for a few volunteers to help on the day for things like serving food and drinks etc. Cllr. Mrs Pollard to contact Chris Beech to see if Scouts/Cubs can help. Face painter secured, Punch and Judy show secured/Magic tricks etc/balloons/maps of the village will be displayed in the Pavilion from 1905-1938/39 together with a selection of old coins. d) Crime No. 23/16660/22 obtained by Cllr. Mr Goodwin relating to smashed glass at Bus Shelter. Police are happy with evidence and names obtained relating to fire in King George V park, we are awaiting a crime number; this will be dealt with by Police as CCTV has been looked at.	DG DG

12	Recreation Grounds Nothing to report																																																					
13	Transport, Highways, Drains and Street Lighting Outstand works in Railway St and Main Street have been chased with WCC – awaiting dates																																																					
14	To Receive Details of Financial Matters <p>a) 4th Qtr Bank Reconciliation completed – for info</p> <p>b) To receive the Internal Auditors Report 21/22 – Internal Auditor Report returned with no areas of concern, all accounts correct and balanced – It was proposed to accept the Internal Audit Report, proposed by Cllr. Mr Fletcher, seconded by Cllr. Mr Goodwin, 6 votes in favour.</p> <p>c) To approve the Governance Statements on the 21/22 AGAR – It was resolved to approve the AGAR Governance Statements 21/22, proposed by Cllr. Mr Fletcher, seconded by Cllr. Mr Goodwin, 6 votes in favour.</p> <p>d) To approve the Accounting Statements on the 21/22 AGAR – It was resolved to approve the AGAR Accounting Statements 21/22, proposed by Cllr. Mr Fletcher, seconded by Cllr. Mr Steed, 6 votes in favour.</p> <p>e) To approve the monthly payments (list circulated at meeting) – It was resolved to approve the monthly payments, proposed by Cllr. Mr Goodwin, seconded by Cllr. Mr Davison, 6 votes in favour</p> <table border="1" data-bbox="169 772 1396 1209"> <thead> <tr> <th>DATE</th> <th>CHQ NO.</th> <th>ISSUED FOR</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>13.4.22</td> <td>3633</td> <td>Annual Play Inspections</td> <td>£358.20</td> </tr> <tr> <td>18.4.22</td> <td>3634</td> <td>Internal Audit 21/22</td> <td>£460.00</td> </tr> <tr> <td>21.4.22</td> <td>3635</td> <td>Petty Cash</td> <td>£350.00</td> </tr> <tr> <td>27.4.22</td> <td>3636</td> <td>Cake Stands, Mini Flags, Goody Bags</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Bouncy Balls, Biff Bats</td> <td>£346.85</td> </tr> <tr> <td>28.4.22</td> <td>3637</td> <td>Jubilee Bunting and Costco Membership</td> <td>£303.60</td> </tr> <tr> <td>10.5.22</td> <td>3638-3643</td> <td>Exempt Info</td> <td></td> </tr> <tr> <td>10.5.22</td> <td>3644</td> <td>SLCC Annual Membership</td> <td>£234.00</td> </tr> <tr> <td>10.5.22</td> <td>3645</td> <td>Petty Cash</td> <td>£250.00</td> </tr> <tr> <td>18.5.22</td> <td>DD</td> <td>British Gas - Pavilion</td> <td>£74.63</td> </tr> <tr> <td>10.5.22</td> <td>3646</td> <td>Jubilee purchases Cllr. Mr Davison</td> <td></td> </tr> <tr> <td></td> <td></td> <td>refund</td> <td>£164.80</td> </tr> </tbody> </table> <p>Income Nil</p> <p>It was proposed by Cllr. Mr Goodwin, seconded by Cllr. Mr Davison to approve the monthly payments, 6 votes in favour.</p>	DATE	CHQ NO.	ISSUED FOR	TOTAL	13.4.22	3633	Annual Play Inspections	£358.20	18.4.22	3634	Internal Audit 21/22	£460.00	21.4.22	3635	Petty Cash	£350.00	27.4.22	3636	Cake Stands, Mini Flags, Goody Bags				Bouncy Balls, Biff Bats	£346.85	28.4.22	3637	Jubilee Bunting and Costco Membership	£303.60	10.5.22	3638-3643	Exempt Info		10.5.22	3644	SLCC Annual Membership	£234.00	10.5.22	3645	Petty Cash	£250.00	18.5.22	DD	British Gas - Pavilion	£74.63	10.5.22	3646	Jubilee purchases Cllr. Mr Davison				refund	£164.80	<p>DG</p> <p>DG</p> <p>DG</p>
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15	To Receive Details of Planning Matters <p><u>New Planning Applications</u></p> <p>1. R22/0307 – First floor rear extension 24 Steeping Road, Long Lawford, Rugby, CV23 9SS Observations due 18th May</p> <p>2. R22/0216 – Proposed temporary construction access off Coventry Rd, strictly for the use of construction related traffic in relation to the approved development details pursuant to ref: APP/E3715/W/21/3268629 Land North of Coventry Rd, Coventry Rd, Long Lawford Observations due 12th May</p> <p>3. R22/0347 – Boundary wall to perimeter of site 36 Elizabeth Way, Long Lawford, Rugby, CV23 9DJ Observations due 11th May</p>																																																					

	<p>4. R21/0888 – Application for reserved matters relating to layout, scale, appearance, access and landscaping pursuant to outline planning permission ref. no. R19/0464 dated 13th June 2019 Land Rear of 32, The Green, Long Lawford, Rugby, CV23 9BL Observations due 30th April</p> <p><u>Approved Planning Applications</u> None</p> <p><u>Refused Planning Applications</u></p> <p>1. R22/0138 – Erection of one and half height dwelling Land South of Baileys Lane, Baileys Lane, Long Lawford, CV23 9FS</p>	
16	Under the Public Bodies (Admission to Meetings) Act 1960 – To Resolve to exclude members of the public under Section (2) and (3A) (b) of the Act. None	
17	To Receive Reports on minor matters and items for Future Agenda None	
18	Date and Time of Next Meetings The next Parish Council meeting is due to be held on Tuesday 14 th June at 7.30pm in the Sports Pavilion Community Room in King George V park, off Townsend Lane. Meeting was closed at 9pm	

Signed:
Mr S Fletcher
Chairman

Date: