

MINUTES OF THE LONG LAWFORD PARISH COUNCIL MEETING HELD ON TUESDAY 14th SEPTEMBER 2021 AT 7.30PM IN THE PAVILION, KING GEORGE V PARK, LONG LAWFORD

Present: Chairman Cllr. Mr S Jones (SJ) Cllr. Mr S Fletcher (SF)
 Ms D Groves – Clerk (Clerk) Cllr. Mr J Steed (JSt)
 Cllr. Mrs J Slack (JS)
 Cllr. Mr D Goodwin (DG)

Invited and Present: Borough Cllr. Mr A Bearne & County Cllr. Mrs H Timms

		Action
01	<p>Welcome and Apologies for absence Meeting was opened at 7.30pm. A warm welcome to the meeting was offered to those present. Apologies for absence were received from Cllrs Mrs L Davison and Mr M Davison and Borough Cllrs Mr D Poole and Mr T Willis</p>	
02	<p>To Invite Members of the Public to speak on matters of concern 4 members of the public attended. Discussions held surrounding the use of King George V Park and Pavilion for the fund-raising event being organised</p>	
03	<p>To Receive Declarations of Personal or Pecuniary Interests None received</p>	
04	<p>To Approve the Minutes of the Extraordinary Meeting held on Tuesday 8th June 2021 It was proposed by Cllr Mrs Slack, seconded by Cllr. Mr Goodwin to accept the minutes of 8th June 2021 as a true record, 5 votes in favour.</p>	
05	<p>To Receive Progress Reports on Outstanding Items not covered later on the agenda An explanation explaining the legalities why there has been no Parish Council meetings after 6th May was given.</p>	
06	<p>To Receive Borough and County Council Reports</p> <ul style="list-style-type: none"> • There have been 3 fly tipping incidents on Lawford Heath Lane which RBC cleared very quickly. RBC are using covert cameras which can be moved around to different locations; drone technology is now also being used. • The town centre special strategy has reached phase 4 which involves consultation with stakeholders and the public; there is a consultation being run from mid-September to mid-October, a website has been created, exhibitions for the public to view and comment on what they wish to see planned and implemented – RBC website will contain information on the town centre re-development. • Information given about a climate change summit working group meeting to be held on Saturday 18th via on-line teams 10-1pm. You can register to express views and speakers will be present www.rugby.gov.uk/climatesummit for information. Residents can also find out more and complete a survey at www.rugby.gov.uk/climatesurvey • Green bin collections are improving following problems with a lack of drivers due to sickness • The Parish Council is requested to consider permitting the installation of a Heritage Noticeboard in King George V Park; this will contain information about the history of the park, when it was opened etc. There is currently no specific design; best location is thought to be by the white gates, inside the park. Clerk was requested to place the item for consideration onto the Agenda for October • There are heritage prints available in snap frames to allow for a change of prints easily for display; currently 2 in the Memorial Hall, 1 in the Lawford Arms, the Parish Council expressed an interest in displaying in the Pavilion Community Room. Agenda Item for October. • LLCA have met and applied for charitable status which will allow for continued support towards the youth club and to be able to apply for grants. • Cross St/Round Ave footpath improvements – funding provided from Councillor delegated transport funding budget following concerns expressed by parents with regard to the corner and children walking to School – project in progress. <p>Borough and County Councillors left the meeting</p>	<p>DG</p> <p>DG</p>

07	<p>Management/Finance & Administration</p> <p>a) To ratify the decision to purchase Platinum Jubilee (2022) mugs for the children of the village School – It was proposed by Cllr. Mr Jones, seconded by Cllr. Mr Fletcher to agree the decision made to purchase the Jubilee mugs, 5 votes in favour</p> <p>b) To ratify the decision to purchase new replacement picnic benches and x 4 cradle swing seats – It was proposed by Cllr. Mr Jones, seconded by Cllr. Mr Fletcher to agree the decision made to purchase the items described, 5 votes in favour</p> <p>c) To consider the purchase of post mount litter bins to have in-stock, without lids but with metal liners before costs increase at the end of October 2021, costs were provided – It was proposed by Cllr. Mr Goodwin, seconded by Cllr. Mr Jones to purchase x4 of the proposed litter bins, 5 votes in favour</p> <p>d) To ratify the decision to give permission for a fundraising even to take place in King George Park</p> <p>Standing Orders were suspended Further discussions held with event organizers to determine what the Parish Council needed to give permission for including use of the park and to discuss potential ground damage in case of heavy rain before the event potentially caused by vehicles; it was clarified that public liability insurance would be in place in case of damage and reassurance given that any damage would be rectified.</p> <p>Standing Orders were re-instated It was proposed by Cllr. Mr Jones, seconded by Cllr. Mr Goodwin to agree for the use of the King George V Park and the Pavilion for the fund-raising event on 25th September, 5 votes in favour</p> <p>e) To consider the quote for the replacement of Muga nets and Basketball backboard at a cost of £4,366.21 plus VAT – The quote was discussed where it was decided to consider the replacements next year when costs could be incorporated into the budget, proposed by Cllr. Mr Goodwin, seconded by Cllr. Mr Steed, 5 votes in favour.</p> <p>f) Application received for the co-option of a new member onto the Parish Council, if co-opted, the Clerk to witness the signing of the Declaration of Acceptance of Office at the end of the meeting – it was proposed by Cllr. Mr Fletcher, seconded by Cllr. Mr Steed to co-opt Mrs Audrey Pollard onto the Parish Council, 5 votes in favour</p> <p>g) To consider registration of a Councillor onto a Training Course: £50 on Wednesday 17th November, 6.30pm - 8.30pm – it was proposed by Cllr Mr Jones, seconded by Cllr. Mr Goodwin to book the training, 5 votes in favour.</p>	<p>DG</p> <p>DG</p> <p>DG</p> <p>DG</p> <p>DG</p> <p>DG</p> <p>DG</p>
o	<p>Recreation Grounds</p> <p>a) x2 bulk bags of bark chips has been purchased and laid over obvious bare patches in flower beds @ King George Park</p> <p>b) x2 padlocks purchased for POD and Pavilion gates</p> <p>c) Hand Sanitiser x3 wall mounted stations installed at the Pavilion</p> <p>d) Fire Door guards installed on all fire doors at the Pavilion</p> <p>e) Several loads of Breedon stone have been laid onto bare patches of the path network in King George Park</p> <p>f) x3 new picnic benches installed to replace old existing benches</p> <p>g) Dog bin replaced back of/nr Prentice Close and Skatepark</p> <p>h) I-Start button and new battery ordered at the I-Play, following inspection not now needed, repair carried out on I-start button, battery does not need replacing, central unit being inspected to determine the issue, central unit has been repaired and will be returned to site hopefully before end September</p> <p>i) Football goals in King George treated with Rust Primer and re-painted</p> <p>j) Strimming, hedge cutting and weed spraying throughout all areas twice</p> <p>k) Litter bins purchased and installed inside Pavilion</p> <p>l) Gas commissioning, water testing for legionnaires disease and fire testing has taken place at Pavilion</p> <p>m) Football contracts and permissions fully determined. Football clubs have been advised</p> <p>n) Broken MUGA slats have been replaced in a couple of places</p> <p>o) Work has completed on the coating of all play equipment and seating at the Ryelands with wood</p>	

	<p>preservative</p> <p>p) Replacement litter bin has been installed – post mounted on Bus Stop at Townsend Lane</p> <p>q) A Pavilion toilet, not working correctly will be repaired by contractors shortly</p>																																																																																																																					
09	<p>Transport, Highways, Drains and Street Lighting</p> <p>a) Insurance claim made for LP No. 6 Holbrook Rd, quote to replace chased and received, work ordered and completed by WCC and Western Power – Invoice paid, awaiting re-imburement from insurers, £100 excess.</p> <p>b) Dead Tree reported on verge of Townsend Lane/School St – Parish Council has disposed of dead branch thrown into King George Park – for info</p> <p>c) To consider the replacement of St Lighting Column LP1 in West Street – New column is not possible due to there being no footpath on either side; a pole bracket could be installed requiring a hoist instead of a crane at a cost of £609.11 plus VAT – Following discussions, it was proposed by Cllr. Mr Goodwin, seconded by Cllr. Mr Jones, 5 votes in favour to replace the light.</p> <p>d) To consider the replacement of St Lighting Column LP29 in Townsend Lane – awaiting quote @ 8.9.21 – Following discussion and an estimated price discussed, it was proposed by Cllr. Mr Jones, seconded by Cllr. Mr Goodwin, 5 votes in favour to replace the lighting column</p>	<p>DG</p> <p>DG</p>																																																																																																																				
10	<p>To Receive Details of Financial Matters</p> <p>a) To Approve the July/August and September payments (list circulated to all Cllrs.) It was proposed by Cllr. Mr Goodwin, seconded by Cllr. Mrs Slack to approve the payments, 5 votes in favour.</p> <table border="1"> <thead> <tr> <th>DATE</th> <th>CHQ NO.</th> <th>ISSUED FOR</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>6.7.21</td> <td>3513-3517</td> <td>Exempt Info</td> <td></td> </tr> <tr> <td>6.7.21</td> <td>3518</td> <td>Telecoms</td> <td>£75.00</td> </tr> <tr> <td>August</td> <td>3519-3523</td> <td>Exempt Info</td> <td></td> </tr> <tr> <td>August</td> <td>3524</td> <td>Telecoms</td> <td>£75.00</td> </tr> <tr> <td>6.7.21</td> <td>3525</td> <td>Bus Shelter Cleaning 1.8.21-31.10.21</td> <td>£312.00</td> </tr> <tr> <td>6.7.21</td> <td>3526</td> <td>St Lighting 1.4.21-30.6.21</td> <td>£1,100.99</td> </tr> <tr> <td>7.7.21</td> <td>3527</td> <td>1st Qtr. Grass Maintenance</td> <td>£1,350.00</td> </tr> <tr> <td>9.7.21</td> <td>3528</td> <td>Twin Dwalt 18v Battery Set</td> <td>£155.16</td> </tr> <tr> <td>9.7.21</td> <td>3529</td> <td>x4 Large Litter Bins Pavilion</td> <td>£177.36</td> </tr> <tr> <td>16.7.21</td> <td>3530</td> <td>Petty Cash</td> <td>£300.00</td> </tr> <tr> <td>19.7.21</td> <td>DD</td> <td>Gas DD Pavilion</td> <td>£63.65</td> </tr> <tr> <td>19.7.21</td> <td>3531</td> <td>Re-commissioning of boiler and Chlorination of water tank</td> <td>£1,830.00</td> </tr> <tr> <td>27.7.21</td> <td>3532</td> <td>LP 2, 3 & 4 Garratt Close LED Upgrades</td> <td>£1,014.50</td> </tr> <tr> <td>2.8.21</td> <td>3533</td> <td>External Auditors Fee</td> <td>£480.00</td> </tr> <tr> <td>9.8.21</td> <td>3534</td> <td>Petty Cash</td> <td>£350.00</td> </tr> <tr> <td>18.8.21</td> <td>DD</td> <td>Gas DD Pavilion</td> <td>£71.93</td> </tr> <tr> <td>20.8.21</td> <td>3535</td> <td>Error writing Chq</td> <td>£0.00</td> </tr> <tr> <td>20.8.21</td> <td>3536</td> <td>Petty Cash</td> <td>£250.00</td> </tr> <tr> <td>20.8.21</td> <td>3537</td> <td>Email Hosting Aug21-July 22</td> <td>£172.80</td> </tr> <tr> <td>1.9.21</td> <td>3538</td> <td>Petty Cash</td> <td>£300.00</td> </tr> <tr> <td>10.9.21</td> <td>3539-3543</td> <td>Exempt Info</td> <td></td> </tr> <tr> <td>10.9.21</td> <td>3544</td> <td>Telecoms</td> <td>£75.00</td> </tr> <tr> <td>10.9.21</td> <td>3545</td> <td>LP6 Holbrook Road</td> <td>£2,114.62</td> </tr> <tr> <td>13.9.21</td> <td>3546</td> <td>EON St Lighting 1.7.21-31.8.21</td> <td>£750.00</td> </tr> <tr> <td>20.9.21</td> <td>DD</td> <td>Gas DD Pavilion</td> <td>£77.59</td> </tr> <tr> <td colspan="4">Income</td> </tr> <tr> <td>9.8.21</td> <td></td> <td>Lawford Utd Football Fees</td> <td>£300.00</td> </tr> <tr> <td>31.8.21</td> <td></td> <td>Caldecott Arms Football Fees</td> <td>£175.00</td> </tr> </tbody> </table>	DATE	CHQ NO.	ISSUED FOR	TOTAL	6.7.21	3513-3517	Exempt Info		6.7.21	3518	Telecoms	£75.00	August	3519-3523	Exempt Info		August	3524	Telecoms	£75.00	6.7.21	3525	Bus Shelter Cleaning 1.8.21-31.10.21	£312.00	6.7.21	3526	St Lighting 1.4.21-30.6.21	£1,100.99	7.7.21	3527	1 st Qtr. Grass Maintenance	£1,350.00	9.7.21	3528	Twin Dwalt 18v Battery Set	£155.16	9.7.21	3529	x4 Large Litter Bins Pavilion	£177.36	16.7.21	3530	Petty Cash	£300.00	19.7.21	DD	Gas DD Pavilion	£63.65	19.7.21	3531	Re-commissioning of boiler and Chlorination of water tank	£1,830.00	27.7.21	3532	LP 2, 3 & 4 Garratt Close LED Upgrades	£1,014.50	2.8.21	3533	External Auditors Fee	£480.00	9.8.21	3534	Petty Cash	£350.00	18.8.21	DD	Gas DD Pavilion	£71.93	20.8.21	3535	Error writing Chq	£0.00	20.8.21	3536	Petty Cash	£250.00	20.8.21	3537	Email Hosting Aug21-July 22	£172.80	1.9.21	3538	Petty Cash	£300.00	10.9.21	3539-3543	Exempt Info		10.9.21	3544	Telecoms	£75.00	10.9.21	3545	LP6 Holbrook Road	£2,114.62	13.9.21	3546	EON St Lighting 1.7.21-31.8.21	£750.00	20.9.21	DD	Gas DD Pavilion	£77.59	Income				9.8.21		Lawford Utd Football Fees	£300.00	31.8.21		Caldecott Arms Football Fees	£175.00	<p>DG</p>
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New Planning Applications

1. **R21/0342** – Installation of a flue and underground LPG tank
The Old Laundry, Holbrook Mews, Chapel St, Long Lawford, CV23 9BD
For Info only
2. **R21/0359** – Erection of a single-storey rear extension to form a utility room and a garage conversion with associated internal facilitation works
41 School Street, Long Lawford, CV23 9AT
For Info only
3. **R21/0295** – Demolition of rear conservatory and side garage and erection of proposed side two storey extension, rear dormer window, front porch and loft windows.
48 Steeping Road, Long Lawford, Rugby, CV23 9SG
For Info only
4. **R21/0241** – Erection of part two storey part single storey rear extension and internal alterations
139 Townsend Lane, Long Lawford, CV23 9DF
For Info only
5. **R21/0415** – The erection of a side and rear extension
36 Elizabeth Way, Long Lawford, CV23 9DJ
For Info only
6. **R21/0396** – Replacement ground floor and additional first floor rear extensions
61 Main Street, Long Lawford, CV23 9AZ
For Info only
7. **R21/0428** – Existing rear lean-to roof to be removed and replaced with traditional flat roof construction extended over the proposed external hydrotherapy unit and supported by structural timber posts
Captains Cottage, 7 The Green, Long Lawford, Rugby, CV23 9BL
For Info only.
8. **RBC/21CM011** – Retention of the existing concrete batching plant on site for a period of three years at Ling Hall Quarry Coalpit Lane, Long Lawford
For Info only
9. **R21/0758** – Prior approval application for a single storey rear extension projecting 4.0 metres from the original rear elevation of the dwelling, 2.50 metres to the eaves with a maximum height to the peak of the roof of 3.75 metres
139 Townsend Lane, Long Lawford, CV23 9DF
For Info only

Approved Planning Applications

1. **RBC/21CM001** – Section 73 application for the variation of conditions 2,3,6,8,10,11,14 and 16 of planning application RBC/14CM029 for the installation of a frame mounted solar PV (panels) scheme, to allow implementation of the development in 3 phases and for an extension to the permitted time period until 31st March 2052 on land at Ling Hall Landfill, Coalpit Lane, Rugby, CV23 9HH

	<p>Ling Hall Quarry Landfill Site, Coalpit Lane, Lawford Heath, Rugby, CV23 9HH</p> <p>2. R21/0286 – Erection of a porch and rear single storey extension (re-submission of R16/1554) 55 Main Street, Long Lawford, Rugby, CV23 9AZ</p> <p>3. R21/0342 – Installation of a flue and underground LPG tank R21/0343 – Listed Building Consent for the installation of a flue and underground LPG tank The Old Laundry, Holbrook Mews, Chapel St, Long Lawford, CV23 9BD</p> <p><u>Refused Planning Applications</u> NONE RECEIVED</p> <p><u>Other Planning</u></p> <p>1. R17/1089 – Development of 149 dwellings with associated landscaping, public open space and infrastructure, including an amended junction between the A428 Coventry Rd and Back Lane An inspector instructed by the Secretary of State, Mark Philpott, will hold an inquiry regarding the above on 15th June 2021 at 10am – Information sent to Councillors 18.5.21 Appeal Decision R17/1089 – Development of 149 dwellings with associated landscaping, public open space and infrastructure including an amended junction between the A428 Coventry Rd and Back Lane. The Appeal has been allowed and planning permission is granted subject to conditions on 1st September 2021</p>	
12	<p>To Receive Information on minor matters and items for future Agenda Apologies for absence for October meeting received from Cllr. Mrs Slack and possibly Cllr. Mr Fletcher</p>	
13	<p>Confidential Items Under the Public Bodies (Admission to Meetings) Act 1960 – to resolve to exclude members of the public under Section (2) and (3A) (b) of the Act No items</p>	
14	<p>Date and Time of the Next Meeting The next Meeting of the Parish Council will be held on Tuesday 12th October 2021 at 7.30pm in the Pavilion, King George V Park, Long Lawford (provided that public meetings are permissible at that time). Members thanked for attending, meeting was closed at 8.45pm</p>	

Signed:
Mr S Jones
Chairman

Date: