

MINUTES OF THE LONG LAWFORD PARISH COUNCIL VIRTUAL MEETING HELD ON TUESDAY 9th MARCH 2021 AT 7.30PM VIA ZOOM

Present: Chairman Cllr. Mr S Jones (SJ)
 Ms D Groves – Clerk (Clerk) Cllr. Mrs J Slack (JS)
 Cllr. Mr M Davison (MD) Cllr. Mr J Steed (JSt)
 Cllr. Mrs L Davison (LD) Cllr. Mr D Goodwin (DG)
 Cllr. Mr S Fletcher (SF)

Invited and Present: Borough Councillors Mrs S Bragg and Mr A Bearne and County Councillor Mrs H Timms

		Action
01	<p>Welcome and Apologies for absence Meeting was opened at 7.30pm. A warm welcome was offered to everyone present. Apologies for absence were received from BCllr. Mrs S Bragg on behalf of BCllr. Mr D Poole</p>	
02	<p>To Invite Members of the Public to speak on matters of concern 4 members of the public attended. J Hislop asked the council what the Pavilion would be used for when it was safe to open, Cllr. Mr Jones advised that the pavilion would be used for sports changing and showering and that there was a small community room and kitchen that could be used for public activities and meetings etc. It is planned that as soon as restrictions are lifted there would be an official opening of the building where the public would be invited along to see inside the building etc. Question was asked if it would be possible to advertise Parish Council meeting dates on the Village FB page. This would be added as an Agenda item for discussion in April. L Wheeler a new resident of the village introduced herself and was interested in activities etc in the village. asked what expenditure plans are being considered. Little or no increase to the Council Tax in previous years had now called for an increase to start to re-build reserves depleted by the upgrading of St Lights to LED lights. The new Pavilion would need to be maintained in future years, most of the play equipment in the parks was now over 10 years old which will require increasing amounts of maintenance costs. Play equipment is expensive to maintain but the village is lucky to have 3 large parks with such a large amount of equipment. Additional costs for Gas/water and electricity for the Pavilion will be needed, together with ongoing St Lighting maintenance and electricity costs. S Ward advised no additional meeting yet held with the Caldecott Arms FC. Awaiting fixtures which will include mid-week fixtures to cram more in with potential extra training. S Ward asked if the Parish Council had any objections to a game being played on Easter Sunday in Cherwell Way. The Council had no objections. Litter picking by minors in the village was signposted to the Borough Council for the loan of equipment.</p>	DG
03	<p>To Receive Declarations of Personal or Pecuniary Interests No declarations</p>	
04	<p>To Approve the Minutes of the Meeting held on Tuesday 9th February 2021 It was proposed by Cllr Mrs Davison, seconded by Cllr. Mrs Slack to accept the minutes of 9th February 2021 as a true record, 4 votes in favour, 1 abstention due to absence from the meeting.</p>	
05	<p>To Receive Progress Reports on Outstanding Items not covered later on the Agenda</p> <ul style="list-style-type: none"> Meeting held with RBC Sports Officers reference Lawford Utd pitch requests, RBC officers will contact and speak directly to the Club with an offer to help produce a 5-year sustainable plan for the club based on land available locally and realistic number of teams that can be accommodated. Officers will come back to the Parish Council and comment on requests made taking into account land available in Long Lawford parks. RBC Officers reported that due to reducing numbers of Adult teams playing football, the FA recommends that facilities for existing and future adult teams should continue to be strongly supported and encouraged. Following on a meeting has now taken place involving both football clubs, Parish Councillors and RBC sports officer. It was concluded that a further discussion takes place between both clubs and RBC sports officer to determine and agree how best to use the pitch in King George without the loss of the adult pitch and to come back to the Parish Council with an agreed compromise that suits all users. Annual Gas and Heating system service has taken place – Pavilion 	

06	<p>To Receive Borough and County Council Reports</p> <p>CCllr Mrs Timms advised Holbrook Garages are coming down in the Summer; lots of things going on behind the scenes acoustic fencing, wayleaves for example. Looking at highways funding to address Cross St/School St issue, looking at footpath access to go into the park and road marking to slow traffic down on the bend. Discussions about Pavilion opening, LLCA ready to help with a picnic in the park, music to support the opening, there is funding available. Funds available for the Youth Club which had 30/40 attending before the lockdown. Benches were obtained for memorial hall which could be moved and used for the picnic. CCllr Mrs Timms was thanked for offer of help. Thanks also given for organising the repair of a pot hole in St John's Rd.</p> <p>BCllrs. Reported a downward trend in Covid cases and advised that the town centre re-shaping regeneration scheme was progressing onto stage 2, there are 4 stages expected to take 10 years to complete in total. The Art gallery is due to open in May.</p> <p>Fly tipping continues to be an issue with RBC doing an excellent job of clearing up, covert activities being looked at around the Borough to address the issue.</p> <p>Borough and County Councillors left the meeting at 8.10pm</p>	
07	<p>Management/Finance & Administration</p> <p>a) To agree a date on which to start using new email addresses – It was resolved to start on Monday 15th March.</p> <p>b) To discuss the opening of the Pavilion when legally allowed and when Covid19 safe measures can be implemented and deemed sufficient to comply with current safety guidelines to reduce the risk of transmission. The following guidelines which will remain enforceable after each lockdown ease need to be considered:</p> <ul style="list-style-type: none"> • Risk Assessment – completed • Track and Trace system – building has been registered for track and trace • 2m distance enforcement – no crossover of people at entrance/exit and through slim corridor and in/out of each room off the corridor • Availability of hand sanitizer – purchased (containers to be hung on walls) • Mask enforcement • Management of Cleaning <p>It was resolved that opening plans should be made for end of July, exploration of a band and a local resident to play. A temporary license would be required from RBC to sell alcohol, a potential date to be explored with LLCA and announced at a later date. Proposed by Cllr. Mr Jones, seconded by Cllr. Mr Fletcher, 6 votes in favour.</p> <p>Possibly a joint meeting will be held with the Parish Council and LLCA to organize the event and to discuss what is needed and what can and can't be done.</p> <p>Special door openers needed to keep internal doors open when required inside the Pavilion would be considered by Cllr. Mr Davison. Employee requested to clean the shower heads and floors, fill the soap dispensers and flush all taps/toilets and showers regularly whilst the building remains closed.</p> <p>c) To consider allowing local police and PCSOs the use of the Pavilion and allowing the provision of a key – It was resolved to allow the use and provision of a key to the PCSOs and the Police, proposed by Cllr Mr Davison, seconded by Cllr. Mr Jones, 7 votes in favour</p>	<p>MD DG</p> <p>DG</p>
08	<p>Recreation Grounds</p> <p>a) Pavilion: There are 2/3 outstanding issues which have been chased up with the contractors</p> <p>b) Following receipt of a report that the I-Play start button has stopped working, a request for a repair quote is awaited</p> <p>c) A crime report has been made reference paint in tunnel slide, spray paint on climbing board and mini bikes riding in King George park on 28.2.21. Crime Ref No. 6003675/21 – Thanks given to handyman Mark for cleaning all this off.</p> <p>d) Request made by Caldecott Arms for the continued use of the adult football pitch in King George park on Sunday mornings, 11am kick off and for training purposes on a Wednesday evening 7-8pm. It was confirmed times/days etc. are no different to previous years use. – Following</p>	

	discussion, it was proposed by Cllr. Mr Fletcher, seconded by Cllr. Mr Jones to give the permissions requested for use of the King George pitch above; the requests being the same as in previous years, 7 votes in favour.	DG																								
09	Transport, Highways, Drains and Street Lighting The CCTV sign previously attached to a St Light in Holbrook Rd is in the possession of Cllr. Mr Fletcher – for info																									
10	<p>To Receive Details of Financial Matters</p> <p>a) To Approve the monthly payments (list circulated to all Cllrs.) It was proposed by Cllr. Mr Jones, seconded by Cllr. Mr Goodwin to approve the monthly payments, 7 votes in favour.</p> <table border="1"> <thead> <tr> <th>DATE</th> <th>CHQ NO.</th> <th>ISSUED FOR</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>11.2.21</td> <td>3461</td> <td>Rugby Pest Control – Moles</td> <td>£210.00</td> </tr> <tr> <td>9.3.21</td> <td>3462-3466</td> <td>Exempt Info</td> <td></td> </tr> <tr> <td>9.3.21</td> <td>3467</td> <td>Petty Cash</td> <td>£150.00</td> </tr> <tr> <td>9.3.21</td> <td>3468</td> <td>Telecoms</td> <td>£75.00</td> </tr> <tr> <td>9.3.21</td> <td>3469</td> <td>Vision ICT Ltd – Web Hosting</td> <td>£270.00</td> </tr> </tbody> </table> <p>Income Nil</p>	DATE	CHQ NO.	ISSUED FOR	TOTAL	11.2.21	3461	Rugby Pest Control – Moles	£210.00	9.3.21	3462-3466	Exempt Info		9.3.21	3467	Petty Cash	£150.00	9.3.21	3468	Telecoms	£75.00	9.3.21	3469	Vision ICT Ltd – Web Hosting	£270.00	DG
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11	<p>To Receive Details of Planning Matters</p> <p><u>New Planning Applications</u></p> <p>1. R21/0118 – Erection of a two-storey rear extension and first floor side extension, increase in roof height for the provision of a first floor and other alterations 51 Chapel Street, Long Lawford, Rugby, CV23 9BH Observations due 6th March 2021</p> <p>2. R21/0076 – Prior approval for erection of single storey rear extension projecting 6 metres from the original rear elevation of the dwelling, 2.7 metres to the eave's height, with a maximum height of 4 metres. 24 Cherwell Way, Long Lawford, Rugby, CV23 9SU Observations due 11th March 2021</p> <p>3. R21/0121 – Certificate of Lawfulness for a proposed loft conversion with flat roof side dormer 40 Steeping Road, Long Lawford, Rugby, CV23 9SG Observations due 13th March 2021</p> <p>4. R21/0075 – Variation of condition 2 of planning permission R20/0222 to allow for the inclusion of a utility/plant area along with the discharge of conditions 3,4,5,6,10 and 11 Park House, Little Lawford Lane, CV23 0JJ Observations due 16th March 2021</p> <p>5. R21/0230 – Variation of Condition 2 of the previously approved planning permission R19/1060 amendment to approved plans. 8 Livingston Ave, Long Lawford, Rugby, CV23 9BU</p> <p><u>Approved Planning Applications</u> NONE RECEIVED</p> <p><u>Refused Planning Applications</u> NONE RECEIVED</p> <p><u>Other Planning</u></p>																									

	<p>1. R17/1089- Development of 149 dwellings with associated landscaping, public open space and infrastructure, including an amended junction between the A428 Coventry Road and Back Lane Land North of Coventry Road, Long Lawford</p> <p>An appeal has been made to the Secretary of State against the decision of Rugby Borough Council to Refusal to grant consent.</p>	
12	<p>To Receive Information on minor matters and items for future Agenda</p> <p>Cllr. Mr Goodwin advised that Police have requested CCTV footage relating to something stolen Clerk requested to respond to resident reference renting room</p>	DG
13	<p>Confidential Items</p> <p>Under the Public Bodies (Admission to Meetings) Act 1960 – to resolve to exclude members of the public under Section (2) and (3A) (b) of the Act</p> <p>No items</p>	
14	<p>Date and Time of the Next Meeting</p> <p>The Annual Parish Meeting is due to be held on Tuesday 13th April at 7.00pm followed by the Annual Meeting of the Parish Council due to be held on Tuesday 13th April 2021 at 7.30pm at the Pavilion, King George V Park, Long Lawford (provided that public meetings are permissible at that time). Everyone was thanked by the Chairman for attending. The meeting was closed at 9pm</p>	

Signed:

Mr S Jones
Chairman

Date: