

# LONG LAWFORD PARISH COUNCIL

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Chair: Cllr. Mrs Lynn Davison, 3 Wavebeck Court, Long Lawford, CV23 9SY  
Parish Clerk: Ms D Groves, 7 College Road, Willoughby, CV23 8BN. Tel: 891 514

You are Invited to

attend the Monthly Meeting of the Parish Council which will be held on Tuesday 14<sup>th</sup> April 2026  
7.30pm at the Pavilion, King George V Park, Long Lawford

**ALL PARISHIONERS AND PRESS ARE WELCOME TO ATTEND**

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## AGENDA

1. **Welcome and Apologies for Absence**
2. **To Invite Members of the Public to Speak on Matters of Concern**
3. **To Receive Declarations of Personal or Pecuniary Interests:**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any personal interests in **specific items on this agenda**, stating the reference No. and their nature.
- c. To declare any pecuniary interests in **specific items on this agenda**, stating the reference No. and their nature. (Councillors with pecuniary interests must leave the room for the relevant items, subject to sub-paragraph 12 (2) of the Code of Conduct.
- d. Councillors are reminded that it is not sufficient to declare interests generally at the start of the meeting.
4. **To Approve the Minutes of the meeting held on Tuesday 10<sup>th</sup> March 2026**
5. **To Receive Progress Reports on Outstanding Items Not Covered Later on the Agenda**
  - a) Attendance by Handyman to deliver a progress report
6. **To Receive Borough/County Council Reports**
7. **Management/Finance & Administration**
  - a) To consider approval of estimated costs for a contested election due 7<sup>th</sup> May 2026 – costs for poll cards, printing and delivery, staff costs, polling station hire etc. £5,500 as there are 13 applications, a contested election will take place to fill 10 seats, these costs against a normal uncontested election cost of £125-£150 when usually there are 10 applications.
  - b) To consider the opening/closing of the outside toilet at the Pavilion, including discussions ref smoke alarm being triggered each time toilets are open.
  - c) To discuss the change of date for the May 2026 Parish Council meeting.
  - d) To consider the approval for the purchase of a tower to avoid using ladders where it is “unsafe” for use of ladders by lone workers.
  - e) To consider a request for the use of the skatepark for an Anniversary Jam by Frontside Supply on Sunday 26<sup>th</sup> July, as usual all litter etc. will be taken away after the event, public liability insurance will be in place.
  - f) To consider a replacement bench opposite the Co-Op.
  - g) To consider the approval to replace missing/broken parts for the Zip Wire King George V Park
  - h) To approve Effectiveness of Risk Assessment for internal financial controls
  - i) To approve Standing Orders and Financial Standing Orders of the Council

- 8. **Recreation Ground**
- 9. **Transport, Highways, Drains and Street Lighting**

a) Other lights with problems:

- 1) LC31 Coventry Rd – WCC unit and has a possible cable fault, this is being dealt with – update requested
- 2) LC38 – as above
- 3) LC2 Steeping Rd – WCC unit – it appears Balfours could not access the column base due to a bush needing to be cut back, status request sent – update requested
  
- 4) LC4 Townsend Lane – Balfours attended and re-aligned the bracket, nothing was mentioned about the lantern not working, status update requested.

New Repairs/installs due to old obsolete lanterns/changes to LEDs:

**LC22 Townsend Lane/Oldham Way**

**LC1 Elizabeth Way**

**LC6 Elizabeth Way**

**LC7 Elizabeth Way**

**LC8 Elizabeth Way**

**PB1 Little Lawford Lane**

**PB1 Briars Close**

10. **To receive details of financial matters**

- a) To approve the monthly payments (list circulated at meeting)
- b) To approve annual accounts ending 31.3.26 – Subject to Audit

11 **To Receive Details of Planning Matters**

**New Planning Applications**

**R26/0261 – 31 South View Rd, Long Lawford, CV23 9BP**

Retention of front boundary fence (Retrospective)

**R26/0268 – 27 Townsend Lane, Long Lawford, CV23 9DQ**

Retrospective application for new render and changes to fenestration under previously approved R23/1151

**R26/0275 – 60 Kerry Hill Drive, Long Lawford, CV23 9FQ**

Proposed conversion of existing garage into additional living space and a proposed skylight

**Approved Planning Applications**

NONE

**Refused Planning Applications**

NONE

### **Other Planning**

WCC closure of public Bridleway R130 in the Parish of Long Lawford to ALL traffic at Grid Reference SP4580174189 to avoid the likelihood of danger to the public as the result of a bridge in danger of collapse. Closure 19<sup>th</sup> March to 2<sup>nd</sup> May or up to 6 months or until works are completed, whichever is sooner.

#### **12. To Receive Reports on minor matters and items for Future Agenda**

#### **13. Confidential Items**

Under the Public Bodies (Admission to Meetings) Act 1960 – to resolve to exclude members of the public under Section (2) and (3A) (b) of the Act.

#### **14. Date and Time of the Next Meeting.**

To confirm, the date and time of the next Parish Council Meeting which will be held on Tuesday 12<sup>th</sup> May 2026 at 7.30pm at the Pavilion, King George V Park, Long Lawford.

Signed: *D Groves*  
Ms D Groves MILCM  
Clerk/RFO  
Long Lawford Parish Council

Date: 09/04/2026