

LONG LAWFORD PARISH COUNCIL

Chair: Cllr. Mrs Lynn Davison, 3 Wavebeck Court, Long Lawford, CV23 9SY
Parish Clerk: Miss D Groves, 7 College Road, Willoughby, CV23 8BN. Tel: 891 514

You are Summoned to attend the Annual Meeting of the Parish Council which will be held in the Sports Pavilion, King George's Park Long Lawford on Tuesday 13th May 2025 at 7.30pm

ALL PARISHIONERS AND PRESS ARE WELCOME TO ATTEND

AGENDA

1. Appointment of Chairman
2. Declaration of Acceptance of Office – Chairman to Sign
3. Welcome and Apologies for Absence
4. Appointment of Members to Panel/Representatives:
 - a) Management/Finance Panel
 - b) Ling Hall Committee Representative
 - c) Environment Agency Representative
 - d) Health and Safety Representative/Security & Policing Representative
 - e) Highways/Drains/Sewers Representative
 - f) St. Lighting Representative
 - g) Planning Representative
5. To Invite Members of the Public to Speak on Matters of Concern
6. To Receive Declarations of Pecuniary and Non-Pecuniary Interests;
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any pecuniary interests in **specific items on this agenda**, stating the reference No. and their nature.
 - c. To declare any non-pecuniary interests in **specific items on this agenda**, stating the reference No. and their nature.
(Councillors with pecuniary interests must leave the room for the relevant items, subject to sub-paragraph 12 (2) of the Code of Conduct.
 - d. Councillors are reminded that it is not sufficient to declare interests generally at the start of the meeting.
7. To Approve the Minutes of the Meeting held on Tuesday 8th April 2025
8. To Receive Progress Reports on Outstanding Items Not Covered Later on the Agenda
 - a) Skatepark dome has been repaired. Research into a different product which would make for a more robust repair was done, resulting in purchase of a product to use with flexcrete, repair has been carried out, dome painted, the repair has been monitored and appears to be an excellent use of material – crack has since appeared.
 - b) MUGA in King George V park has been coated in red cedar paint/preservative
 - c) Football agreements have been sent out for signature and return.
 - d) To consider replacement of perch benches at the Skatepark
9. To Receive Borough/County Council Reports
10. Management/Finance & Administration
 - a) To approve the Chairman's allowance
 - b) To review and approve Standing Orders
 - c) To review and approve Financial Standing Orders
 - d) To review and approve Unauthorised Encampment Policy
 - e) Application made for a microgrant from LLCA for Xmas event, plus feedback provided for grant received in 2024

11. Recreation Grounds

Regular on-going maintenance is taking place on the foot paths, weedspraying is being carried out, strimming around play equipment, painting/protection applied on wooden structures, links, shackles are being replaced where needed following monitoring after weekly inspections.

12. Transport, Highways, Drains and Street Lighting

1. To consider a quote to replace PB7 School St, a St Light inside the King George Park, either a Steel Column (£1,817.53 exc. VAT or replacement onto the current wooden pole, £1,422.65 exc. VAT)– Clerk

14. To Receive Details of Financial Matters

- a) 4th Qtr. Bank Reconciliation has been carried out
- b) To approve the risk assessment for the effectiveness of internal audit
- c) To receive the Internal Auditors Report 2024/2025
- d) To approve the Governance Statements on the AGAR 2024/2025
- e) To approve the Accounting Statements on the AGAR 2024/2025
- f) To approve the monthly payments (list circulated at meeting)

16. To Receive Details of Planning Matters

New Planning Applications

1. **R25/0237 – Proposed aquaponics farming facility with associated new access hardstanding and parking area Saracen House, Coventry Road, Long Lawford, Rugby, CV23 9ED**

Approved Planning Applications

None

Refused Planning Applications

None

Other Planning

None

17. Under the Public Bodies (Admission to Meetings) Act 1960 – to resolve to exclude members of the public under Section (2) and (3A) (b) of the Act.

18.To Receive Reports on minor matters and items for Future Agenda

19. Date and Time of the Next Meetings.

To confirm the date and time of the next Parish Council Meeting to be held on **Tuesday 10th June 2025 at 7.30pm** in the Pavilion, King George V park, Long Lawford.

Signed:

Ms D Groves MILCM

Clerk/RFO

Long Lawford Parish Council

Date: 8/5/2023