

# LONG LAWFORD PARISH COUNCIL

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Chair: Cllr. Mr Stephen Jones, 6 Overslade Manor Drive, Rugby, CV22 6EB. Tel: 07900 686 977

Parish Clerk: Ms D Groves, 7 College Road, Willoughby, CV23 8BN. Tel: 891 514

**The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4<sup>th</sup> April 2020. These give local authorities (including Parish Councils) greater flexibility and make provision to enable local authorities to hold meetings remotely.**

You are Invited to attend the Monthly Meeting of the Parish Council which will be held remotely, via Zoom on Tuesday 13<sup>th</sup> April 2021 at 7.30pm

Meeting ID: 811 9897 5030

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## ALL PARISHIONERS AND PRESS ARE WELCOME TO ATTEND

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### AGENDA

1. **Appointment of Chairman**
2. **Declaration of Acceptance of Office – Chairman to Sign**
3. **Appointment of Members to Panel/Representatives:**
  - a) **Management/Finance Panel**
  - b) **Ling Hall Committee Representative**
  - c) **Environment Agency Representative**
  - d) **Health and Safety Representative/Security & Policing Representative**
  - e) **Highways/Drains/Sewers Representative**
  - f) **St. Lighting Representative**
  - g) **Planning Representative**
  - h) **Footpaths Representative (liaising with WCC)**
  
4. **Welcome and Apologies for Absence**
5. **To Invite Members of the Public to Speak on Matters of Concern**
6. **To Receive Declarations of Personal or Pecuniary Interests;**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any personal interests in **specific items on this agenda**, stating the reference No. and their nature.
  - c. To declare any pecuniary interests in **specific items on this agenda**, stating the reference No. and their nature. (Councillors with pecuniary interests must leave the room for the relevant items, subject to sub-paragraph 12 (2) of the Code of Conduct.
  - d. Councillors are reminded that it is not sufficient to declare interests generally at the start of the meeting.
  
7. **To Approve the Minutes of the virtual meeting held on Tuesday 9<sup>th</sup> March 2021**
8. **To Receive Progress Reports on Outstanding Items Not Covered Later on the Agenda**
9. **To Receive Borough/County Council Reports**
10. **Management/Finance & Administration**
  - a) To approve the Chairman's honorarium
  - b) To consider the purchase and installation of Dorgard Fire door retainers on double doors in the Pavilion @ £98.15 each, link to website sent to all Councillors for further information. (4 would be needed).
  - c) New SNT team for the village, led by PC Rebecca Bailey alongside PCSO's 6190 Jacky Pimlotte and 6082 Lee Bowers who can be contacted via 101
  - d) To approve the annual Risk Assessment

## 11. Recreation Grounds

- a) **Pavilion:** It is reported by AMJ that all outstanding snagging has been completed, retention invoice will now be issued
- b) **I-Play:** Order for replacement parts and installation has been made – estimated 8-10 weeks for repair
- c) Following meetings arranged by the Parish Council with Rugby Borough Council, the Caldicott Football Club and Lawford Utd resulting in a failed agreement between the clubs to reach a compromise, the Parish Council, to now approve the terms for Lawford Utd Football Club's use of the parks in the Parish commencing the 2021 football season and for 3 years in line with those terms discussed and agreed by the Parish Council which allows for the greatest fairness the Parish Council can bestow on all current users; terms of the agreement have been communicated with Lawford Utd FC prior to the meeting – If Lawford Utd wish to accept the terms, a 3 year contract to be signed and fees to be received annually before 1<sup>st</sup> September 2021. It is anticipated that this will support x7 football teams (no of teams to be confirmed by Lawford Utd) this is the maximum number of teams that can be accommodated with the amount of currently available space whilst being inclusive of all clubs and players. Should Lawford Utd reject the offer of a 3 year contract, there will be no agreement to keep the fees the same for 3 years plus no agreement to donate £100 in fee reductions. Both of these terms will need to be decided annually. Agreed terms will be published on the website alongside the minutes of April 2021 meeting.
- d) Subject to the 3 year contract being signed, to approve a football donation in reduced fees for Lawford Utd and the Caldicott football clubs @ £100 for each year of the 3 year contract. The Parish Council to line mark Cherwell Way pitches for Lawford Utd FC and the King George pitch for the Caldicott FC twice per season for each year of the 3 year contract.
- e) Lawford Utd to be allowed the trial use of the Ryelands for one full season 2021 as per the agreed terms in January 2020, (U6s and U7s only, 1hr training mid-week with matches on a Saturday between 10 and 11am) not properly commenced due to lockdown in March 2020. Permission to Line mark professionally given to Lawford Utd

## 12. Transport, Highways, Drains and Street Lighting

- a) To approve the annual St Lighting Maintenance contract with Warwickshire County Council - £2 per LED lantern, £10.24 per non-Sox/MBF/LED lanterns.
- b) Quote also sent by WCC for Structural Safety and Testing of mild steel Street Lighting Columns @ £9.50 plus VAT per column, advised that lighting columns generally have a design life of 25 years so any newer columns do not need to be considered for testing. It is not possible to test columns made from other materials, e.g. cast iron, aluminium, wood, concrete and stainless steel.

## 13. To Receive Details of Financial Matters

- a) To approve the monthly payments (list circulated)
- b) 4<sup>th</sup> Qtr Bank Reconciliation completed
- c) To approve the annual Risk Assessment covering activities of Long Lawford Parish Council by having policies/procedures and regulations in place to ensure compliance with government policy and procedures
- d) To receive the Internal Auditors Report 20/21 – Internal Auditor Report returned with no areas of concern, all accounts correct and balanced
- e) To approve the Governance Statements on the 20/21 AGAR.
- f) To approve the Accounting Statements on the 20/21 AGAR

## 14. To Receive Details of Planning Matters

### New Planning Applications

- 1) **R21/0275** – Retrospective planning application for alterations to the existing dwelling previously approved under planning reference R19/1060 – proposed first floor extension above existing single storey extension, a single storey and two storey rear extension and front entrance porch.  
**8 Livingstone Avenue, Long Lawford, Rugby, CV23 9BU**
- 2) **R21/0286** – Erection of a porch and rear single storey extension (re-submission to R16/1554)  
**55 Main Street, Long Lawford, Rugby, CV23 9AZ**

#### **Approved Planning Applications**

- 1) **R21/0129** – Erection of a first floor rear extension  
**Approved with conditions**

#### **Refused Planning Applications**

NONE RECEIVED

#### **Other Planning**

### **15. To Receive Reports on minor matters and items for Future Agenda**

#### **16. Confidential Items**

Under the Public Bodies (Admission to Meetings) Act 1960 – to resolve to exclude members of the public under Section (2) and (3A) (b) of the Act.

#### **17. Date and Time of the Next Meeting.**

The Parish Council is not able to confirm a date and time of Parish Council Meetings normally held in May and June due to the Government not extending legislation allowing for virtual meetings beyond 7<sup>th</sup> May. Current facilities do not allow sufficient compliance with Covid19 Health and Safety measures. When all restrictions are lifted, expected late June, the next Parish Council meeting anticipated is due to be held on Tuesday 13<sup>th</sup> July at 7.30pm in the Sports Pavilion Community Room in King George V park, off Townsend Lane.

Signed: *D Groves*  
**Ms D Groves PILCM**  
**Clerk/RFO**  
**Long Lawford Parish Council**

**Date: 08/04/2021**