

LONG LAWFORD PARISH COUNCIL

Chair: Cllr. Mr S Fletcher, 2 Harold Cox Place, Rugby, CV22 6SF

Parish Clerk: Ms D Groves, 7 College Road, Willoughby, CV23 8BN. Tel: 891 514

You are Invited to

attend the Monthly Meeting of the Parish Council which will be held on Tuesday 9th June 2026 at 7.30pm at the Pavilion, King George V Park, Long Lawford

ALL PARISHIONERS AND PRESS ARE WELCOME TO ATTEND

AGENDA

1. **Welcome and Apologies for Absence**
 2. **To Invite Members of the Public to Speak on Matters of Concern**
 3. **To Receive Declarations of Personal or Pecuniary Interests:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any personal interest in **specific items on this agenda**, stating the reference No. and their nature.
 - c. To declare any pecuniary interest in **specific items on this agenda**, stating the reference No. and their nature. (Councillors with pecuniary interests must leave the room for the relevant items, subject to sub-paragraph 12 (2) of the Code of Conduct.
 - d. Councillors are reminded that it is not sufficient to declare interests generally at the start of the meeting.
 4. **To Approve the Minutes of the meeting held on Tuesday 19th May 2026**
 5. **Appointment of Members to Panel/Representatives:**
 - a) Management/Finance Panel – **CLLRS. S. FLETCHER, L. DAVISON, D GOODWIN**
 - b) Ling Hall Committee Representative - **CHAIRMAN**
 - c) Environment Agency Representative -
 - d) Health and Safety Representative/Security & Policing Representative – **CLLR. D GOODWIN**
 - e) Highways/Drains/Sewers Representative -
 - f) St. Lighting Representative - **CLERK**
 - g) Planning Representative – **CLLR. M DAVISON**
 - h) Pavilion Booking and opening/closing -
 - i) CCTV maintenance/operation/re-booting system, adjusting cameras knocked about by wind, cleaning lenses on cameras – **CLLR. MR DARREN GOODWIN**
 - j) Pavilion electrical and maintenance/advice weekly fire alarm testing and recording – **CLLR. M DAVISON**
 - k) Pavilion outside toilets opening/closing daily – **JON V**
 - l) Liaising with Fete Committee to open/close Pavilion, open gates and help put up gazebos a few days before and after festival, power supply for the bands, keep an eye on the pavilion throughout the day, take down and put away the gazebos and lock up the Pavilion and gates – **CLLR. D GOODWIN**
 - m) Attend regularly to reset the alarms when the kids of footballers set them off, from the showers – **JON V**
 - n) Print out minutes/agendas for the noticeboard – **CLLR. D GOODWIN**
 - o) Xmas Light up event – **CLLR. M DAVISON**
 - p) Local Government reorganisation working party representatives – **CLLRS. M Davison and L Davison**
 - q) Local Draft Plan liaison – **CLLR. M DAVISON**
 - r) Xmas Event Organisation/purchases etc. – **CLLR. L DAVISON AND CLERK**
- To consider an additional panel – Communication/Community Engagement – Cllr. L Wheeler

6. To Receive Progress Reports on Outstanding Items Not Covered Later on the Agenda

- a) Zip Wire repair
- b) Electrical inspection and PAT test of portable electricity equipment – Pavilion
- c) Hot water boiler has been replaced – Pavilion
- d) Bench installation in verge opposite Co-Op following Car accident Townsend Lane - Update

7. To Receive Borough/County Council Reports

8. Management/Finance & Administration

- a) To consider ways of managing the Council website – Clerk
- b) To consider uploading Parish Council policies onto the website
- c) To consider membership of WALC – Clerk to re-advise that contact with WALC can only be made by the Clerk or the Chairman; advice is for the Council as the body corporate, not for individuals as claimed by Cllr. L Wheeler. Costs for membership advised by Cllr. E Czentye via BCllr. S Ward are incorrect – Clerk to advise correct costs based on the electorate of 3,235.
- d) To consider Councillor training via WALC zoom room – dates/times/costs – information circulated to all Councillors
- e) To consider approval of the encampment policy (previously circulated to all Councillors)
- f) To consider gov.uk email addresses for Councillors – awaiting quotes
- g) To consider approval of the CCTV policy (previously circulated to all Councillors)
- h) To consider the re-purchase of CCTV signs – Approximately £212.53 exc. Delivery (x10 signs with banding plus x3 signs for wall mounting)
- i) Xmas event – Cllr. L Davison
- j) Glyphosate Weed spray – Technical Information requested has been circulated to all Councillors, – claim made by Councillor S James that usage of glyphosate is illegal is incorrect, it remains legal in the UK and is considered safe when instructions for use are followed. Handyman has attended training in its use. Full guide on how Glyphosate works, what weeds it kills, safety and controversy, how to use it effectively, UK legal status has been circulated to all Councillors – for information
- k) Long Lawford Parish Council IT Policy circulated in consideration of approval @ July meeting – for information

9. Recreation Ground

10. Transport, Highways, Drains and Street Lighting

New Repairs/installs due to old obsolete lanterns/changes to LEDs:

LC22 Townsend Lane/Oldham Way

PB1 Little Lawford Lane

PB1 Briars Close

11. To receive details of financial matters

- a) To approve the monthly payments (list circulated at meeting)

12. To Receive Details of Planning Matters

New Planning Applications

R26/0249 – 9 Garratt Close, Long Lawford, Rugby, CV23 9DL

First floor side extension with ground floor rear and side extension.

Approved Planning Applications

NONE

Refused Planning Applications

NONE

Other Planning

NONE

13. To Receive Reports on matters and items for Future Agenda

Report from the Clerk

- a) Following a challenge/contradiction to advice given (information being searched on mobile phone by Cllr. A Thomson) on the legality/process of the election of a Chairman; and also a further challenge/contradiction on the same subject from Cllr. E Czentye in an email dated 28th May 26 stating incorrect information contained in the LGA1972 Section 15, the Clerk has circulated legislation from LGA1972, Section 15 (1) to show that the Parish Council have not illegally elected a Chairman and have in fact elected a Chairman from its members; it has subsequently instigated the Parish Council Standing Order that states members should have 2 years experience of being a Councillor before being elected as Chair. Cllr. S Fletcher has been a Councillor for over 10 years.
- b) Following a challenge from Cllr. E. Czentye in an email dated 28th May where legislation is incorrectly quoted as stating a Vice-Chairman **should** be appointed, the Clerk has circulated correct legislation which states that a Parish Council **may** elect a Vice-Chairman LGA1972 section 14 (1) and section 15 (6), this is historically been left up to the appointed Chairman, no request has been received from the current Chairman.
- c) For information: claim from Cllr. E Czentye in an email dated 28th May that the website is not up-to-date vis a vis missing minutes and new Councillor information not included, claim is incorrect, the minutes are not uploaded until they are approved at the next months meeting held. New Councillor information has not yet been uploaded as the Clerk needs to receive back signed forms which gives permission for information to be uploaded.
- d) Information has been circulated advising that anyone can record meetings provided that the Council are made aware. The Clerk does not choose to record meetings. For information in 19years there has never been a time when minutes have not been approved by the majority of the Council, therefore it is not considered necessary for the Clerk to start recording meetings.
- e) Financial procedures have been acceptable to all Councillors throughout 19 years, expenditure is reported monthly, quarterly bank reconciliations are carried out and the budget is monitored; no procedures will be changed; Councillors are encouraged to attend training to become more aware of the constraints of the role and to understand that the Clerk is the responsible financial officer as well as the official officer of the Council. Councillors are expected to approve expenditure on a monthly basis which is only expenditure that the Council have previously approved.

14. Confidential Items

Under the Public Bodies (Admission to Meetings) Act 1960 – to resolve to exclude members of the public under Section (2) and (3A) (b) of the Act.

15. Date and Time of the Next Meeting.

To confirm, the date and time of the next Parish Council Meeting which will be held on Tuesday 14th July 2026 at 7.30pm at the Pavilion, King George V Park, Long Lawford.

Signed: *D Groves*
Ms D Groves MILCM
Clerk/RFO
Long Lawford Parish Council

Date: 03/06/2026