

LONG LAWFORD PARISH COUNCIL

Chair: Cllr. Mrs Lynn Davison, 3 Wavebeck Court, Long Lawford, CV23 9SY
Parish Clerk: Ms D Groves, 7 College Road, Willoughby, CV23 8BN. Tel: 891 514

You are Summoned to

attend the Monthly Meeting of the Parish Council which will be held on Tuesday 9th April 2024
7.30pm at the Pavilion, King George V Park, Long Lawford

ALL PARISHIONERS AND PRESS ARE WELCOME TO ATTEND

AGENDA

1. **Welcome and Apologies for Absence**
2. **To Invite Members of the Public to Speak on Matters of Concern**
3. **To Receive Declarations of Personal or Pecuniary Interests:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any personal interests in **specific items on this agenda**, stating the reference No. and their nature.
 - c. To declare any pecuniary interests in **specific items on this agenda**, stating the reference No. and their nature. (Councillors with pecuniary interests must leave the room for the relevant items, subject to sub-paragraph 12 (2) of the Code of Conduct.
 - d. Councillors are reminded that it is not sufficient to declare interests generally at the start of the meeting.
4. **To Approve the Minutes of the meeting held on Tuesday 13th February 2024 – No meeting in March due to sickness**
5. **To Receive Progress Reports on Outstanding Items Not Covered Later on the Agenda**

Playdale will be site visiting to look at sending a quote for replacement wooden timbers on all equipment to include future proofing rotting at ground level week commencing 15th April 24. Rugby Borough Council via BCllr. Mr Derek Poole have offered to help in obtaining grants to support the replacement of the wooden posts once we have received a quote.
6. **To Receive Borough/County Council Reports**
7. **Management/Finance & Administration**
 - a) To approve Councillor training for new Councillor – WALC Zoom Room training 9th May 24 (£100)
 - b) Vision ICT – Parish Council email address to increase in price from £18 plus VAT to £20 plus VAT – for info
 - c) To consider the approval of the St Lighting Maintenance Quote 24/25 @ £2.42 per LED/SOX Light and £12.42 per non LED/SOX Light.
 - d) Advised that existing lantern @ Briars Close has failed with parts now obsolete so lantern/servicebox/bracket will need replacing. Job requires coordinated attendance of both EON and Balfour Beatty at a cost of £1,252.96 exc. 96. To consider approval of works required.
 - e) Costs spent from Xmas grant 2023 event = £2,618.84 so full grant spent @ £2,450.00, need approx.. £1,000 for event Xmas 24.
 - f) Chased up Severn Trent ref their smartmetering equipment installed onto Parish Council owned St Lights, Clerk to ask WCC for a contact telephone number to chase up again.
 - g) LP5 St Column that needs lowering and fixing, work prevented by a tree under the responsibility of the developers – Clerk to chase up a third time
 - h) Clerk to chase up play equipment annual inspections reports

8. Recreation Ground

9. Transport, Highways, Drains and Street Lighting

- a) Access by WCC onto the private road at Livingston Avenue in order to upgrade LP10, 11 and 12 has been received and forwarded on to WCC together with a request to upgrade the 3 lights on the Park Strip – Update Clerk works complete; the Council have received x2 messages thanking the Parish Council.
- b) Column No. 5 @ Steeping Road verge/footpath tree issue – Update Clerk
- c) Duplicate invoice received from WCC ref LP 10 Holbrook Rd, inv. Paid in Nov 23 following a request for the invoice for insurance purposes from the Clerk, duplicate received Feb 24 – for info credit note issued

10. To Receive Details of Financial Matters

- a) To approve February/March/April 24 payments (list circulated)
- b) To approve the 4th Qtr. Bank Reconciliation
- c) To approve the risk assessment of the internal audit to ensure legal compliance and government policy affecting Parish Councils and to ensure observance of best practice regarding financial procedures

11. To Receive Details of Planning Matters

New Planning Applications

- 1. **R24/0128** – Resubmission of previously approved R23/0943 for first floor addition including three front roof dormers, 1.5 storey side extension. Single storey front and rear extensions. Render of property.
47 Meadow View, Rugby Road, Long Lawford, Rugby, CV23 9DN
Observations by 13th March 24
- 2. **R24/0172** – For internal alterations, installation of x3 no roof windows
94 Main Street, Long Lawford, Rugby, CV23 9BB
Observations by 4th April
- 3 **R24/0235** – Single Storey rear extension
Lindon, Rugby Road, Long Lawford, Rugby, CV23 9DN
Observations by 12th April

Approved Planning Applications

NONE

Refused Planning Applications

NONE

Other Planning

12. To Receive Reports on minor matters and items for Future Agenda

13. Confidential Items

Under the Public Bodies (Admission to Meetings) Act 1960 – to resolve to exclude members of the public under Section (2) and (3A) (b) of the Act.

14. Date and Time of the Next Meeting.

To confirm, the date and time of the Annual Meeting of the Parish will be held on Tuesday 14th May at 7.15pm followed by the Annual Parish Council Meeting at 7.30pm at the Pavilion, King George V Park, Long Lawford.

Signed: *D Groves*
Ms D Groves MILCM
Clerk/RFO
Long Lawford Parish Council

Date: 04/4/2024