

LONG LAWFORD PARISH COUNCIL

Chair: Cllr. Mrs Lynn Davison, 3 Wavebeck Court, Long Lawford, CV23 9SY
Parish Clerk: Ms D Groves, 7 College Road, Willoughby, CV23 8BN. Tel: 891 514

You are Invited to

attend the Monthly Meeting of the Parish Council which will be held on Tuesday 11th June 2024
7.30pm at the Pavilion, King George V Park, Long Lawford

ALL PARISHIONERS AND PRESS ARE WELCOME TO ATTEND

AGENDA

1. **Welcome and Apologies for Absence**
2. **To Invite Members of the Public to Speak on Matters of Concern**
3. **To Receive Declarations of Personal or Pecuniary Interests:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any personal interests in **specific items on this agenda**, stating the reference No. and their nature.
 - c. To declare any pecuniary interests in **specific items on this agenda**, stating the reference No. and their nature.
(Councillors with pecuniary interests must leave the room for the relevant items, subject to sub-paragraph 12 (2) of the Code of Conduct.
 - d. Councillors are reminded that it is not sufficient to declare interests generally at the start of the meeting.
4. **Appointment of Members to Panel/Representatives:**
 - a) **Management/Finance Panel**
 - b) **Ling Hall Committee Representative**
 - c) **Environment Agency Representative**
 - d) **Health and Safety Representative/Security & Policing Representative**
 - e) **Highways/Drains/Sewers Representative**
 - f) **St. Lighting Representative**
 - g) **Planning Representative**
5. **To Approve the Minutes of the meetings held on Tuesday 9th April 2024 and Tuesday 14th May**
6. **To Receive Progress Reports on Outstanding Items Not Covered Later on the Agenda**
7. **To Receive Borough/County Council Reports**
8. **Management/Finance & Administration**
 - a) Annual Play Inspection Reports have now been received – for info
 - b) Meeting with Playdale Engineer has taken place; quote received for consideration for the replacement of all wooden poles on a piece of play equipment in King George Park (Little Hamlet) at a cost of £7,648.80 exc. VAT, including metal feet to prevent future degeneration of wood in the ground. Every piece of play equipment with wooden legs was inspected, there is no concerning damage to other poles on all other equipment.
 - c) Information sent to a resident applying to become a Councillor
 - d) An applicant Councillor has attended Councillor training (9th May)

- e) Long Lawford Fete Committee – to consider approval for Donkeys to attend the festival, using the Pavilion path for rides and to determine who can open the Pavilion, bottom gates and outside toilet and to determine times for this.
- f) To approve the Chairman’s annual allowance.
- g) To review and approve Standing Orders (all Councillors have a copy)
- h) To review and approve Financial Standing Orders (all Councillors have a copy)
- i) To review and approve Unauthorised Encampment Policy (all Councillors have a copy)
- j) Opening of outside Pavilion toilets 24/25 and to approve of a volunteer to have a key to the toilets

9. Recreation Ground

- a) To consider the requests made by Lawford Utd for use of Parish council facilities (emailed requests previously circulated to Councillors) and to approve Fees for season 2024/25.
 - i) King George Park
 - ii) Storage
 - iii) Cherwell Way Park
 - v) The Ryelands
 - vi) Fees

10. Transport, Highways, Drains and Street Lighting

- a) To consider the approval of Severn Trent equipment installed on x2 St Lighting Columns, one in Boyce Way and one in Townsend Lane; this produces a Wayleave payment of £50 per column annually.
- b) To consider the replacement of the St Lighting “obsolete” column No 2 Elizabeth Way; this column is obsolete and needs replacing, at the same time it can be relocated to a better suited position at a cost of £1,496.31 exc. VAT

11. To Receive Details of Financial Matters

- a) To approve the Internal Audit fees 2025-2027 inclusive
- b) To approve the monthly payments (list circulated at meeting)

12. To Receive Details of Planning Matters

New Planning Applications

R24/0291 – Single storey front and side extensions
63 School Street, Long Lawford, Rugby, CV23 9AT

Approved Planning Applications

RBC/23CC006 – Proposed demolition of disused lock-up garages and convert area to a parking facility for a school drop off pick up zone
Lock-up Garages, r/o 1-9 Holbrook Road, Long Lawford, Rugby, CV23 9AL

Refused Planning Applications

NONE

Other Planning

NONE

13. To Receive Reports on minor matters and items for Future Agenda

14. Confidential Items

Under the Public Bodies (Admission to Meetings) Act 1960 – to resolve to exclude members of the public under Section (2) and (3A) (b) of the Act.

15. Date and Time of the Next Meeting.

To confirm, the date and time of the next Parish Council Meeting which will be held on Tuesday 9th July at 7.30pm at the Pavilion, King George V Park, Long Lawford.

Signed: *D Groves*
Ms D Groves MILCM
Clerk/RFO
Long Lawford Parish Council

Date: 06/6/2024